



Embassy  
of the Federal Republic of Germany  
Beirut

## **Advertisement of a Vacancy: Assistant for Cultural, Media and Social Media Affairs**

The Embassy of the Federal Republic of Germany announces the vacancy of a part-time position of an assistant for Cultural, Media and Social Media affairs.

### **Duties and responsibilities include, but are not limited to the following:**

- Media communication with special attention to social media
- Monitoring Arabic social media with a special focus on Lebanon and on refugee and migration issues
- Drafting Arabic and English texts about current political, economic and social issues as well as drafting of media statements
- Conducting independent media research
- Coordination and cooperation with the German Information Center in Cairo ([www.almania.diplo.de](http://www.almania.diplo.de)) and other German Embassies in the region
- Updating and follow-up of the Embassy's Facebook, Twitter and Instagram accounts
- Management of cultural/sports projects funded by Germany

### **Requirements for the position are:**

- Bachelor or equivalent university degree in communication, social sciences, cultural studies, or in the political field
- Very good knowledge in social media, especially Facebook, Twitter and Instagram
- High interest in international relations, regional politics and migration issues
- Arabic (spoken + written) on native speaker level
- Very good knowledge of English language (reading and writing), German is an advantage
- Social and communication skills, creativity and initiatives ability as well as the ability to work in a team, willingness to cope with irregular and flexible working hours
- Work experience in the field of media, communication and/or international relations are highly desirable

We offer adequate compensation based on Lebanese labor law. The initial contract will be limited to one year.

In order to be eligible for consideration, your application **must include:**

- CV
- letter of motivation

The deadline to file your application is

**May 28, 2017.**

Please send your application only via e-mail to:

**[bewerbungen@beir.diplo.de](mailto:bewerbungen@beir.diplo.de)**